



St. Louis Secondary School Monaghan

Board of Management Meeting Tuesday 1st September 2020 Agreed Report

- Attendance:** GS, SMB, MO, KR RA, MMN, SP, DB
- Secretary:** MC
- Minutes:** The minutes of the meeting on 20th May were adopted on the proposal of MO and seconded by MMN
- Matters Arising:**
- Teaching & Learning:** SP reported on the requirements in terms of T & L laid down by the DES:
- Advice and guidance re assessment, where are students at
 - Distance Learning and the need for a Distance Learning Strategy
 - Digital Leaders in place
 - Encouraging subject department to work more formatively.
- Teachers awaiting clarification from the DES and the NCCA re the LC exam.
A priority has to be student wifi.
- COVID 19 Response Plan:** The COVID 19 Response Plan was presented to the Board giving details of procedures and protocols in place. The two LWRs have been appointed and as this is a living document it will be adapted as needed. The LWRs will meet senior management once per week. The addendum to the Code of Behaviour was also presented and adopted.
- Finance:** MC gave details of grants received to date from the DES. Huge increase in money coming in through Easy Payments, good reduction in cash transactions. Decision taken not to charge Home Ec, Technology or Art fees this year.
- Additional Accommodation:** Very detailed snag list provided and forwarded for attention. Retention money still in account. Board meeting of 13 October will review snag list. ESB CT Metering complete. We are still waiting on gas cookers to be commissioned. Dispute ongoing re window panels between Munster Joinery and DEMAC.
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- Principals Report:** Expressions of sympathy to
- CF on the death of her aunt and uncle
 - CR on the death of her grandmother
 - RME on the death of her cousin
 - Past pupils E & K M on the death of their mother
- School re-opening one year group at a time, important to walk each group through the changes. We held a google Meet with incoming first years, huge engagement.

Thanks to caretaker for his tremendous work over the summer and staff members who helped out.

Admissions Policy back from Le Chéile with a few minor changes proposed. Board ratified the policy and it now goes to Le Chéile for ratification by the Patron.

BOM changes on 13th of September. SMB, KR and DB wish to step down. MC paid tribute to them for their hard work, dedication and commitment to the school in a voluntary capacity. She also thanked the Board for their support during a difficult year and especially the chairman GS for his availability and advice. A meal will be organised at a date in the future when it is safe to do so.

Letter from WOBH re audit, fees have increase dramatically. MC had contacted Le Cheile and they are happy for us to engage with WOBH for preparation of accounts and filing. It works out at a similar price for a full audit last year

Child Safeguarding Statement reviewed, adopted and signed.

Leaving Cert Results Monday 7th September, guidance counsellor available and will also be free to assist on Friday when CAO offers come out.

Ronaghans chemist has agreed to give the flu jab to staff on a date in October to be decided.

Child Protection

Nothing to report

GDPR

Nothing to report