



St. Louis Secondary School, Monaghan.



Principal: Ms Margaret Conlon

Deputy Principal: Mr James Sherry.

Tel: 047 81422

Email: admin@stlouismonaghan.com

Web: stlouismonaghan.com

St Louis Secondary School, Monaghan.

Mobile phone use and the use of Personal Electronic Devices Policy:

The use of a mobile phone is not permitted on school premises during the school day.

Students are discouraged from bringing mobile phones and other electronic devices to school. If a student brings such a device onto school premises, they must be switched off before the student comes into school. Students must wait until they are off the school premises at the end of the day before switching their device on again.

If a student is found with a device on during school hours, they will be expected to hand the device to the teacher immediately. Devices that are visible are considered to be in use. The only limited exception to this is if a teacher occasionally requires students to use mobile devices for the purpose of teaching and learning in their class.

Personal electronic devices refer to mobile phones, MP3 Players, ipads, Smartwatches and all other devices which would be used to play music, to communicate with, record or film another individual without their consent. The use of a mobile phone is not permitted in school or during examinations including state examinations.

A breach will result in the phone confiscated with regards to the following scale:

1st Offence: Negative behaviour recorded on VSware, Phone confiscated, brought to the school office and returned at the end of the day.

2nd Offence: Negative behaviour recorded on VSware, Friday detention. Phone confiscated for 1 week and returned upon payment of a €10 fine.

3rd Offence: Negative behaviour recorded on VSware, 4 Friday detentions. Phone confiscated for 1 week & has to be collected by a parent upon payment of a €10 fine.

Parent(s)/Guardians will be expected to collect the phone in person from the Deputy Principal & Principal if the device is confiscated on more than 2 occasions.

Students and staff who believe that their right to privacy has been infringed by the use of a camera/camera phone will be advised to report the matter to the Garda & School Management.

Parents are reminded that students should be contacted through the school office in the case of an emergency. Students are not permitted to contact home unless it is done through the school office.
Students will always be facilitated to make or receive urgent calls through the school office.

This policy is under constant review, and will be updated in line with DES guidelines and in consultation with our school community.